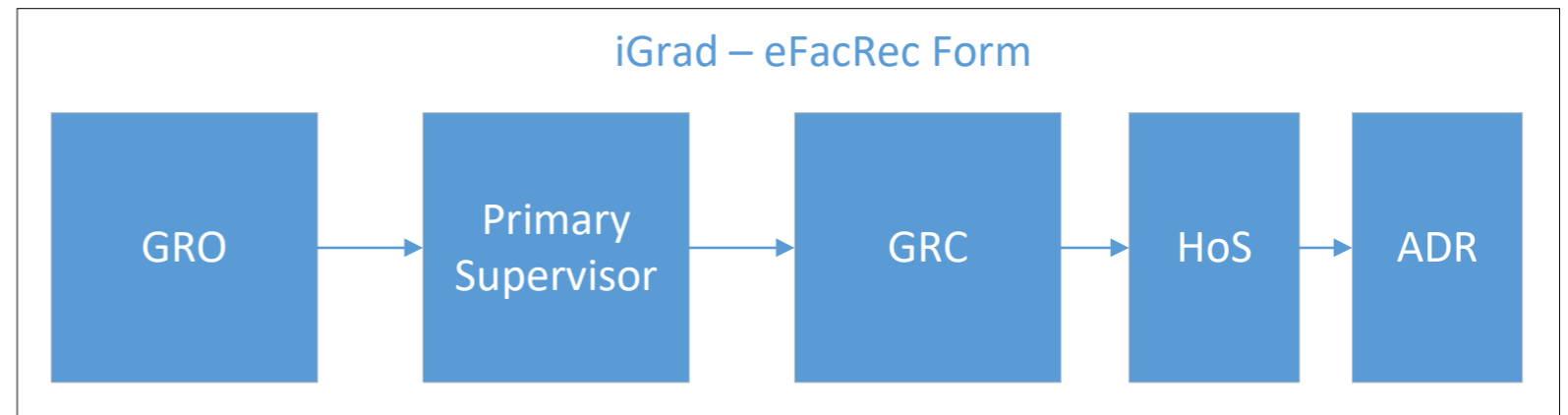
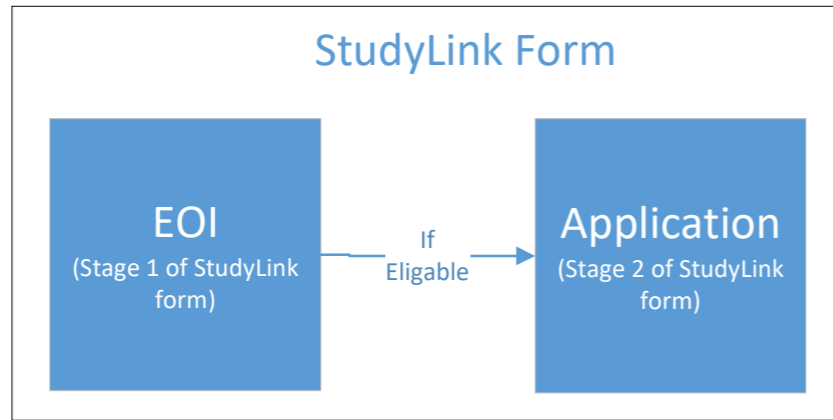








Enquiries



<p>Overview</p> <p>Applicants and Academics can, but do not have to, communicate at the enquiry (pre-EOI) stage. The changes to the EOI process do not impact these pre-EOI communications</p>	<p>Applicants to all Colleges will use the same EOI form in StudyLink. The purpose of the EOI form is determining if an applicant meets HDR eligibility criteria, this assessment is completed by GRO.</p>	<p>EOIs and Applications are now two parts of one StudyLink form. If applicants meet eligibility requirements at EOI stage they are invited to complete the application stage of the StudyLink form.</p>	<p>Based on information provided in the application form, a key change to this step is that the GRO team member will assign the Primary Supervisor in iGrad - in many cases this will be in consultation with a GRC or supervisor.</p>	<p>The key changes to this step are; Primary Supervisor assigning and endorsing on behalf of Co-Supervisors, and Primary Supervisor assessing and endorsing in one step.</p>	<p>GRCs are encouraged to update evaluations and then communicate their changes to the Supervisor outside the system to minimise the number of system workflow steps.</p>	<p>No changes resulting from the HDR systems and process project.</p>	<p>No changes resulting from the HDR systems and process project.</p>
<p> Applicant</p> <p>Can communicate with Academics</p>	<p>Completes and submits the EOI form in StudyLink.</p>	<p>Completes and submits the application form in StudyLink after they have contacted and emailed a potential supervisor their EOI summary as way of introduction.</p>					
<p> GRO</p>	<p>Assesses the EOI to determine if the Applicant meets HDR eligibility criteria. An alternative pathway assessment is treated as though it meets entry criteria at this stage.</p>	<p>Processes application – this step has not changed.</p>	<p>Sets up the eFacRec form in iGrad. Assigns the Primary Supervisor, consulting with a GRC and Supervisor as required to assign the Primary Supervisor.</p>				
<p> Supervisor</p> <p>When the Applicant is ready to apply, directs the applicant to StudyLink to complete the EOI form.</p>		<p>Prior to Application, receives the Applicants EOI summary. At this stage the Primary Supervisor can advise the Applicant on whether they are or are not a suitable Supervisor.</p>	<p>Where required, consults with GRO about their potential assignment as the Primary Supervisor.</p>	<p>Completes the evaluation. Assigns and endorses on behalf of Co-supervisors, liaising with Co-supervisors as required. Can assign back to GRO if they are not the correct Supervisor.</p>	<p>Informed of any changes made by the GRC. Can be re-assigned the eFacRec form by the GRC if the GRC decides this is required.</p>		
<p> GRC</p>			<p>Where required, consults with GRO about assignment of the Primary Supervisor – for example, when the applicant is creating their own project.</p>		<p>Updates form, reviews any details entered by the Supervisor, and endorses. Communicates any changes to the Supervisor. Can re-assign back to the Supervisor or GRO if required. Can reject the Application.</p>		
<p> HoS</p>						<p>No change to process.</p>	
<p> ADR</p>							<p>No change to process.</p>