LATEST NEWS

PLEASE NOTE
The previous issue of this week’s Weekly Update, dated 12 February, was sent in error. This edition, dated 13 February, is the latest version. Apologies for extra emails.

Central Staff Workshops on hold
As we move closer to the start of Semester 1, the focus for the MyLO Project Educational Developers is to provide as much support as possible to teaching staff with specific information and School-based assistance in setting up MyLO units for the year ahead.

In order to do this effectively, Central Staff Workshops are on hold for three weeks, and will resume on Monday 4th of March 2013. In the meantime staff are encouraged to contact us about how we can best support any issues you may be having as you get organised for Semester 1. See the latest timetable in the School-based Workshops article in this edition.

Working with MyLO: Orient your team

- Explain the role that MyLO will play in your unit and clarify the roles and responsibilities of members of your team.
- Clarify the expectations you have of students using your MyLO unit, so your team can communicate a consistent message to students. Specify resources that they can refer students to, for example, information in your Unit Outline.
- Ensure that your team can navigate your MyLO unit and use the tools required to perform their role. Encourage your staff to attend training or talk to an Educational Developer for a session tailored to the needs of your team.
- Seek feedback from your team about your MyLO unit. Are there any changes you can make before semester commences?

Mastering MyLO

Tip 6: Create a group
From the Unit homepage you can create a group, assign any number of students to that group, enrol new members and link the group to its own discussion area, locker or dropbox. You also have the option to auto-enrol new students when they join the unit.

For step-by-step instructions, view the Desktop Guide – Creating Groups in MyLO.

Working with Turnitin Dropbox

Start date, due date and end date
A Turnitin dropbox MUST have an end date as well as a due date set so that assessments go through successfully and receive an Originality Report.

The due date is the date the assignment is due. The end date is the cutoff period for late submissions. Anything lodged between the due date and the end date is flagged as late.

Stay in touch
We will endeavour to keep you informed of changes and provide ongoing support so that you can get the most out of MyLO.

If you have experienced any problems, or you have the need for a specific resource or an accessible version, please contact: MyLO.Support@utas.edu.au

Update your cache
To stay up to date with news about MyLO, we recommend that you update your cache regularly. If you have experienced any problems, please contact: MyLO.Support@utas.edu.au
Workshop insight: quizzes

Olivia Rundle from the Law School recently participated in a School-based MyLO workshop on quizzes, discovering that creating a bank of questions upfront, then using the randomisation feature, helped to create easily-accessible and individualised quizzes.

Olivia learned how to create questions in a range of categories – true/false, short, long, and so on – and by using the randomisation feature she was able to select questions from each category and assign different weightings to each category – giving her great flexibility in quiz design.

“Each year our basic scenarios change,” she said, “but the questions themselves can be generic, so creating a question bank upfront was very simple.”

“Having a question bank pre-prepared meant that random selections could be applied across the student group to generate a completely individual and specific set of questions for each student.”

Importantly, having the quizzes available online also allows assignments to be made available for students unable to participate in written quizzes in the classroom.

“I am able to make a quiz available to students within a particular timeframe, so they can participate online at any time, whether they could make it to class or not.”

The Educational Developer running workshop, Nell Rundle, said that the education was two-way.

“Along the way, working with Olivia to link her Unit Outline to the homepage template revealed an error in the system which we’ve now been able to fix. Win-win!”

Find out more about quizzes at the MyLO website.