**LATEST NEWS**

**Let’s unpack**

It’s full steam ahead in MyLO now, and there’s a lot to get to know as you work your way through the new functionality and features.

As well as accessing the range of resources that is being updated continuously, remember that you can contact the Educational Developers and the Learning Support System Officers for one-on-one help, or you can come along to a workshop or arrange for one to be held in your school. There are also bookable drop ins at TILT centres in Hobart and Launceston.

**New MyLO resources**

The following resources are now available in the MyLO Learning Online Repository (LOR) and as Desktop Guides:

- **Inserting Digital Media Feeds**
  How to embed an RSS feed, using an RSS feed widget, into a unit’s content.

- **Preparing Files For MyLO**
  Hints and tips on preparing files for use in your online unit.

- **Quiz Creation: Respondus vs MyLO**
  Compares the relative benefits of both quiz creation options, from creation to delivery to students.

---

**Mastering MyLO**

**Tip 10: Classlists in MyLO**

From within MyLO you can see which students have been withdrawn from your unit by selecting ‘classlist’ and choosing the ‘statistics’ button. This will present a list of withdrawn students. For more information on Classlists, see the Desktop Guide – Using Classlists.

**FAQs**

If the Assistance by Teaching Task or the A-Z Staff Resources have not answered your question, try the FAQ section within MyLO online, which covers a range of commonly-discussed topics.

**Roles and permissions - access**

MyLO offers a variety of levels of access, or roles, each with their own sets of freedoms and limitations, known as permissions.

A new document – MyLO Roles and Permissions - explains the various roles that can be assigned within MyLO and the associated permissions these roles allow, such as access to units, available tools, access to archives and more.

**Assistance by teaching task**

On the MyLO website you can access resources under common usage areas, presented in themes related to designing and delivering your unit:

- Getting Started
- Content
- Assessment
- Communication and Collaboration
- ePortfolios
- Unit and Student Management

These resources are also available from within the MyLO unit Teaching Online in MyLO.
Working with MyLO

Throughout the semester, you should assess the progress of your students and maintain the online presence of your unit.

Add or remove content, activities & assessments
Continue to add or remove content, activities or assessment tasks if required.

Maintain regular communication with your students
Use News Items to provide students with regular reminders and updates. Calendars can also be used to remind students of important dates.

Monitor student use of content & activities
New MyLO also has tools to track student progress.

Feedback wanted

Your feedback about how MyLO is performing, the choices you make in creating units and the options you choose for your online delivery is an important element in sharing knowledge throughout UTAS about MyLO’s capabilities.

If you have an experience you’d like to share, please contact: MyLO.Support@utas.edu.au

Stay in touch

If you have experienced any problems, or you have the need for a specific resource or an accessible version, please contact: MyLO.Support@utas.edu.au.

MyLO on show at national learning conference

Jo Osborne and Gerry Kregor (pictured) from the MyLO team attended the biennial Summit of the Open and Distance Learning Association of Australia (ODLAA) in Sydney in early February.

Jo presented a poster describing a current research collaboration with Lindsay Smith (School of Nursing & Midwifery) to look at the best use of new MyLO to support online group work for distance students.

The conference program captured current issues in online and distance teaching and learning of national and international interest, with speakers coming from as far as South Africa and USA. Keynote speakers included: Sir John Daniel (a previous Vice Chancellor of the UK Open University and President of the Commonwealth of Learning), whose presentation ranged from the origins of distance education to the promise, paradox and pitfalls of MOOCs; and Gregor Kennedy from the University of Melbourne who talked about the necessary changes that universities must make in response to ‘disruptions in learning space-time’.

Most papers from the Summit can be found at the summit website, with keynotes to be published in a forthcoming edition of the journal Distance Education.
Profile: Rachel Grieve – new to UTAS new to MyLO

Rachel Grieve (pictured) is a Lecturer in Psychology, new to UTAS in 2013. While she has had previous experience in other online learning environments, MyLO is a new platform. Rachel took advantage of two recent Q&A sessions, going to one to get an overview and the other with her follow up questions.

“The first session I listened to what people had to say and then went away to explore the system,” she explains.

“As they say, you don’t know what you don’t know, so after an initial introduction I was able to then have a more detailed conversation in the second Q&A session about specific issues. I was particularly interested in the Grade Items, as well as formatting the interface so that students could find things easily.”

“The Q&A format was excellent, because it was appropriately paced to the level of knowledge in the room, rather than something generic.”

“I’ve used both Moodle and Blackboard-based systems before, and MyLO feels to me a bit like a cross between the two. I find the terminology and processes of MyLO a bit counterintuitive, to be honest. Having said that, once you have figured out what you need to do, actually doing it seems reasonably straightforward.”

MyLO Central Staff Workshops: this week and next

<table>
<thead>
<tr>
<th>Date</th>
<th>Your Orientation to Online Learning</th>
<th>The Essentials</th>
<th>Assessment Part 2 (Completing)</th>
<th>ePortfolios</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 Mar</td>
<td>13:00-14:30pm NHM eLab1 Newnham Campus</td>
<td>10:00-11:30am NHM eLab1 Newnham Campus</td>
<td>10:00-12:00pm MML eLab 1 Sandy Bay Campus</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Register here</td>
<td>Register here</td>
<td>Register here</td>
<td></td>
</tr>
<tr>
<td>15 Mar</td>
<td>13:00-14:30pm MML eLab1 Sandy Bay Campus</td>
<td>13:00:00-14:30pm MML eLab1 Sandy Bay Campus</td>
<td></td>
<td>Register here</td>
</tr>
<tr>
<td>18 Mar</td>
<td>13:00-14:30pm MML eLab1 Sandy Bay Campus</td>
<td>13:00:00-14:30pm NHM eLab2 Newnham Campus</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For all your support needs, please contact: service.desk@utas.edu.au or call 6226 1818
www.utas.edu.au/learning-teaching-online
CRICOS Provider Code: 00586B
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Registration Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 Mar</td>
<td>10:00-11:30am</td>
<td>NHM eLab2</td>
<td>Register here</td>
</tr>
<tr>
<td></td>
<td>13:00-14:30pm</td>
<td>MML eLab1</td>
<td>Register here</td>
</tr>
<tr>
<td>20 Mar</td>
<td>13:00-15:00pm</td>
<td>NHM eLab2</td>
<td>Register here</td>
</tr>
<tr>
<td></td>
<td>10:00am-12:00pm</td>
<td>Online</td>
<td>Register here</td>
</tr>
<tr>
<td>21 Mar</td>
<td>13:00-14:30pm</td>
<td>MML eLab1</td>
<td>Register here</td>
</tr>
<tr>
<td>22 Mar</td>
<td>10:00-11:30am</td>
<td>NHM eLab2</td>
<td>Register here</td>
</tr>
</tbody>
</table>