OH&S update

Reduce your risk of Occupational Overuse Syndrome (OOS)

With the increase in online learning at UTAS, the Work Health & Safety Unit (WHS) are aware of the potential increase in the risk of Occupational Overuse Syndrome, also known as Repetition Strain Injury (RSI).

To assist staff and students to reduce their exposure to OOS, policies and guidelines are available on the Work Health & Safety web page, in particular:

- Prevention of Occupational Overuse Syndrome (OOS) Policy.
- Guidelines for the use of screen-based equipment.

If you have recently moved office or are new to UTAS, it is recommended that an ergonomic assessment be conducted on your workstation to provide you with the correct set up.

Further information is on the Work Health & Safety web page.

Mastering MyLO

Tip 8: Assessing a discussion by message

You can read a student’s posts in the context of the topic they are discussing, or assess each message individually.


Syncing passwords

If you are receiving an error message when logging into MyLO stating that you are not authorised, try resetting your password. This will synchronise your password across all UTAS systems. If you still continue to have problems, contact:

Email: Service.Desk@utas.edu.au
Tel: 03 6226 1818
Working with MyLO: welcome students

1st week of semester Engage

- Use a News Item to welcome students to your MyLO unit. You may wish to include:
  - an image or video of you introducing yourself;
  - an explanation of the way MyLO will be used;
  - information about how you will communicate with students and how they can communicate with you;
  - advice about how often students should visit the MyLO unit for updates and so on; and
  - links to relevant student desktop guides.

- Consider including a discussion topic where students can introduce themselves. This is particularly relevant to distance students.

Check out the new MyLO The Essentials (desktop version) PowerPoint resource for Lecturers to help you introduce students to MyLO in their first week of classes.

Student support

Over the first two weeks of Semester 1, MyLO Support Staff will be available at major campus libraries for drop-in enquiries to assist students in person.

There is no need to make an appointment – students can drop by and ask questions about all things MyLO!

Staff will be available at the Morris Miller Library (Hobart campus), the library at both Cradle Coast and Launceston campuses as well as at Rozelle and Darlinghurst (Sydney campus).

Click here for the timetable for each campus.

Stay in touch

We will endeavour to keep you informed of changes and provide ongoing support so that you can get the most out of MyLO.

If you have experienced any problems, or you have the need for a specific resource or an accessible version, please contact:
MyLO.Support@utas.edu.au

Profile

Dr Colin Jones from the Faculty of Business is already a heavy user of social media to communicate with his students all over the world. MyLO has expanded his repertoire enormously.

“I deliver 7 to 10 units per year,” he says. “Before using social media I would be inundated with emails, especially from international students arriving late or needing additional guidance. Social media has cut down my rate of email enquiry by more than 90 per cent.”

He says embracing Facebook and Twitter has freed up so much more time to spend to explore both channels, and MyLO’s discussion boards are an excellent addition to his teaching, particularly suited to generating task-based discussions in a sequence to explore a particular topic.

“For example, he says, for one assignment he has created a series of four discussion threads in which students must participate in sequence to explore a current topic. I can then assess who has been participating in all four.”

Find out more about creating an assessable discussion topic on the MyLO website and also remember to check the UTAS Social Media Guidelines.
Feedback

We received some excellent feedback recently, with one happy customer writing:

Dear Service Desk

I have recently completed teaching a unit using as many of MyLO’s new features as possible. I’m writing this email to give you some feedback on my experience with MyLO, and a couple of suggestions for improvements to MyLO in the future.

I will start off by saying that my experience with MyLO this semester has been enormously positive:

- I loved the marking rubrics and marking online;
- I loved the grades feature and how it calculated everything for me;
- I loved the simplicity of the contents tool for putting the unit together;
- I found the resources available through UTAS to be excellent, and when I was stuck I found Googling (sic) D2L or YouTubing (sic) D2L were excellent ways of finding out new things; and
- I also requested help on a range of topics throughout the unit, and was quickly helped several times – sometimes with no great solution, but it was awesome to know that I wasn’t just doing it wrong.

Dr Matthew Springer, School of Computing and Information Systems

Matthew then went on to provide detailed and constructive feedback on a user experience of MyLO, from setting up learning objectives to using the groups function, and lots in between. Problems were pointed out and explained in the context of the teaching role, and some nifty workarounds were also shared.

We are so grateful to receive this detailed comment, because it allows us to trouble-shoot the system effectively, share knowledge with other parts of the support team and improve the system experience for everyone.

MyLO Q&A Staff Workshops: Semester 1, Week 1

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<td>10:00am – 12:00pm</td>
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<td>E-Lab 2, Newnham Campus Library</td>
<td><a href="mailto:Jo.Osborne@utas.edu.au">Jo.Osborne@utas.edu.au</a></td>
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<td>TILT Newnham drop in centre</td>
<td><a href="mailto:Jo.Osborne@utas.edu.au">Jo.Osborne@utas.edu.au</a></td>
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