Students submit several items. Only a select number of these items will count towards the final grade for the assessment task

Options to use when setting up your *Grade Items*:

Do you want to mark out of 100 & have MyLO calculate the final grade based on the value (weighting) of the item?	
IF YES: • Type *100* into the *Maximum Points* field. • There is no need to set a *Weight* – MyLO will do this for you.	**IF NO:** • Type your preferred score into the *Maximum Points* field. • There is no need to set a *Weight* – MyLO will do this for you.
Do you want students to see their *UTAS Grade (e.g. HD, DN…)* or a Percentage?	
IF UTAS GRADE: • When choosing the *Grade Scheme,* select *UTAS Grades* from the drop-down list.	**IF PERCENTAGE:** • When choosing the *Grade Scheme,* select – *Default Scheme – (Percentage)* from the drop-down list (as the default, this is auto selected anyway).
Do you want students to be able to see their *Grade* immediately after it is published to the *Grade Item?*	
IF YES: • Click *Save and Close*: the *Grade Item* is shown to students by default.	**IF NO:** • Click on the *Restrictions* tab. Select either *Hide this Grade Item* (you can change this back to *Grade Item is always visible* when you're ready to reveal the results) OR check *Grade Item is visible for a specific date range* and create a *Start Date.* • Be warned that some submission tools like *Dropbox Folders* and *Quizzes* may reveal a grade to students, even if the associated *Grade Item* is hidden. [Click here for information about to hide grades in these tools](#).
Ensure that students see only the *Grade Items* that relate to them	
Click on the *Restrictions* tab. Under *Release Conditions* click the *Create and Attach* buttons and create a restriction using the *Classlist > Group Enrolment Condition Type* to restrict to a particular cohort/group. You will need to use the *Default Group Study Mode External* group to release a *Grade Item* to distance students, or the *Default Group Study Mode Internal* group to release a *Grade Item* to face-to-face students.	