Track student progress without generating a grade

Options to use when setting up a *Standalone Grade Item* to manually record an overall *Participation Grade*:

Do you want to mark out of 100 & have MyLO calculate the final grade based on the value (weighting) of the item?	
IF YES: • Type *100* into the *Maximum Points* field.	**IF NO:** • Type your preferred score into the *Maximum Points* field.
Set the weighting	
• Set the weighting to match the value of the associated assessment task. So, if the Assessment Task for participation is worth 10%, record *10* in the *Weight* field.	
Do you want students to see their UTAS Grade (e.g. HD, DN…) or a Percentage?	
IF UTAS GRADE: • When choosing the *Grade Scheme,* select *UTAS Grades* from the drop-down list.	**IF PERCENTAGE:** • When choosing the *Grade Scheme,* select *Percentage* from the drop-down list.
Do you want students to be able to see their Grade immediately after it is published to the Grade Item?	
IF YES: • Click *Save and Close*: the *Grade Item* is shown to students by default.	**IF NO:** • Go to the *Restrictions* tab and select the *Hide this grade item* option.
Do you want all students to be able to see this *Grade Item*?	
IF YES: Click *Save and Close*: the *Grade Item* is shown to all students by default.	**IF NO:** Click on the *Restrictions* tab. Under *Release Conditions* click the *Create and Attach* buttons and create a restriction using the *Classlist > Group Enrolment* condition type to restrict to a particular cohort/group.